

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES
OF THE MACON COUNTY CONSERVATION DISTRICT

March 26, 2012

PURSUANT to written notice given all members of the Board, the above meeting was called to order by Trustee Elliott, at 7:00 p.m., with the Pledge of Allegiance.

Board members present: President Washburn, 1st Vice-President Elliott, Secretary Horn, Treasurer Leonard and 2nd Vice-President Stahl.

Board members absent: None

Trustee Horn MOVED to approve the Minutes of the February 15, 2012, Regular Public Meeting as presented. Trustee Leonard SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

Trustee Leonard MOVED to approve the Treasurers Report and Monthly Disbursements in the amount of \$103,555.11, and additions to disbursements in the amount of \$15,146.08. Trustee Stahl SECONDED the Motion. All members of the Board present voted, "AYE". Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Horn, "AYE"; Trustee Leonard, "AYE" Trustee Washburn. Motion carried.

COMMENTS FROM THE AUDIENCE:

Before hearing from the audience, Trustee Elliott reminded everyone that audience members are limited to speaking for three minutes. Mr. Dean Padgett brought the attention of Saturday's recent headlines concerning gasoline prices as support for his campaign for extended-stay at the campgrounds. He also presented a handout of "Letters to the Editor" from Bob Sampson and Buddy Heitz from prior years.

Mark Wicklund also stated that he was a long-time resident and supporter of the Conservation District and would like to see action taken.

PRIOR BUSINESS:

1. ADA Assessment: Director Merner stated that the staff continues to review the ADA Assessment and a plan of action will be forthcoming along with accessibility policies. The ADA assessment has been divided among the staff for review and she will continue to report monthly on the status. She also reported that the assessment has been sent to the State Historic Preservation Agency for Historic Sites for their review.
2. Other: David Horn inquired to the status of the clearing of vegetation bill (within 20 feet of transmission lines). Director Merner reported that it is being monitored at this time and will keep the board informed of updates.

NEW BUSINESS:

1. Green Team Report: Adam Reef presented a summary of the Green Team's more recent efforts. He briefly summarized the team has made changes in lighting, purchased high-efficiency heaters reducing utility bills, using more environmentally safe ice melt and has encouraged self-assessment guidelines for each department. Trustee Horn inquired as to the vision for 2015. Adam responded that team would review land management, using less chemicals, recruiting more members to teach the public, research use of solar panels and wind turbines. Director Merner indicated that capital projects would be forthcoming.
2. Award Bids for Roofing and Painting – Bethel School: Paul summarized the one bid for roof replacement at Bethel School House. Trustee Leonard moved to accept the bid for Top Quality Roofing in the amount of \$20,300.00. Trustee Stahl seconded the motion. All members of the Board present voted, "AYE". Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Horn, "AYE"; Trustee Leonard, "AYE" Trustee Washburn. Motion carried.
3. Paul summarized the bids for painting and repairs to Bethel School House and recommended the Paul Boll Painting and Decorating Bid. Trustee Leonard moved to accept the bid for \$10,100 from Paul Boll Painting and Decorating. Trustee Stahl seconded the motion. All members of the Board present voted, "AYE". Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Horn, "AYE"; Trustee Leonard, "AYE" Trustee Washburn. Motion carried.

4. Award Bid-Deck Construction: Paul summarized the bids for the Rock Springs Nature Center West Deck Improvement and recommended the bid from Christy-Foltz, Inc. for \$42,260.00. Trustee Leonard questioned the completion deadline of May 31, 2012. Paul assured the board that there were plenty of other entrances that could be used and appropriate plans would be made if the project was not finished before summer camp. Trustee Stahl moved to accept the bid for Christy-Foltz in the amount of \$42,260.00. Trustee Leonard seconded the motion. All members of the Board present voted, "AYE". Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Horn, "AYE"; Trustee Leonard, "AYE" Trustee Washburn. Motion carried.
5. Approve Tentative Budget: The Board received a tentative copy of the Budget and Appropriation Ordinance. Trustee Horn MOVED to accept the tentative Budget and Appropriation Ordinance as presented. Trustee Stahl SECONDED the Motion. All members of the Board present voted, "AYE". Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Horn, "AYE"; Trustee Leonard, "AYE" Trustee Washburn. Motion carried.
6. Set Public Hearing for the Budget: Trustee Leonard MOVED to set the Public Hearing Date for Wednesday, May 16th at 7:00 p.m. Trustee Horn SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried. The regular public meeting will immediately follow the Public Hearing.
7. Approve fund Transfer from the Building Fund: Trustee Stahl MOVED to authorize a transfer of funds from the Building Fund to the General Corporate Fund in the amount of \$50,800, as payment on the inter fund loan to build the Nature Center addition. Trustee Leonard SECONDED the Motion. Roll call vote was as follows: Trustee Washburn, "AYE"; Trustee Elliott, "AYE"; Trustee Stahl, "AYE"; Trustee Horn, "AYE"; Trustee Leonard, "AYE". Motion carried.
8. Approve Contract for Oglesby Mansion Restoration Project: Paul summarized the Oglesby Mansion Architect Contract with staff recommending approval of the contract. Trustee Leonard MOVED to accept the architect's scope of work for the renovation project. Trustee Washburn SECONDED the motion. Roll call vote was as follows: Trustee Washburn, "AYE"; Trustee Elliott, "AYE"; Trustee Stahl, "AYE"; Trustee Horn, "AYE"; Trustee Leonard, "AYE". Motion carried.

9. Engagement Letter – May, Cocagne and King, P.C. Trustees received a copy of the engagement letter from May, Cocagne & King, P.C. stating that their gross fee including expenses will not exceed \$9,900.00 for the audit and \$1,200 for the preparation of the Foundation’s tax forms. Director Merner mentioned that this is the final year of a three-year contract. Trustee Leonard MOVED to approve the engagement letter as stated above. Trustee Stahl SECONDED the Motion. Roll call vote was as follows: Trustee Washburn, “AYE”; Trustee Elliott, “AYE”; Trustee Stahl, “AYE”; Trustee Horn, “AYE”; Trustee Leonard, “AYE”. Motion carried.

10. Vision Services Plan Renewal: Pam presented renewal options for the employee vision insurance through VSP. The district has the option of decreasing the monthly premium by implementing a \$20 copay for the employee. Currently the employees have a \$10 copay. Trustee Horn questioned the amounts in the analysis as to whether or not they were per employee or a total. Pam and Kathy verified that the amounts were a total and that the premium for a \$20 copay would be approximately a 26% savings over the new rates to be implemented. The plan covers eye exam and frames every two years. Trustee Horn MOVED to approve the \$20 copay VSP plan. Trustee Leonard SECONDED the Motion. Roll call vote was as follows: Trustee Washburn, “AYE”; Trustee Elliott, “AYE”; Trustee Stahl, “AYE”; Trustee Horn, “AYE”; Trustee Leonard, “AYE”. Motion carried.

11. Other: Trustee Horn questioned the campground revenue history that was provided to the Trustees. Paul is to verify whether or not there was a rate increase so that there can be a more accurate comparison.

Director Merner mentioned to the board that the District was not charging schools for special events that will be held on District grounds. Mt. Zion High School will be conducting a Track & Field Day at Ft. Daniel and there will be no site fee. Blue Mound will be holding a Field Day and there will be no site fee but instructional fee. Generally these school functions are self-sufficient.

Director Merner reminded the board if they were interested in the Legislative Conference, she would send out the materials.

12. Departmental Reports: The Board heard reports from Director Merner, Administration Department; Jeff Tish, Program Services Department; Paul Marien, Operations Department, and Pam Smith, Administration Department.

COMMENTS FROM TRUSTEES: None

ADJOURNMENT:

There being no further business, Trustee Stahl MOVED to adjourn the Regular Public Meeting at 8:25 p.m. Trustee Leonard SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

PRESIDENT

ATTEST:

SECRETARY