

**MACON COUNTY CONSERVATION DISTRICT**  
**BOARD OF TRUSTEES -- REGULAR PUBLIC MEETING AGENDA**

**July 20, 2011 7:00 p.m.**

**ROCK SPRINGS NATURE CENTER – DECATUR, ILLINOIS**

**I. CALL TO ORDER REGULAR MEETING**

**II. SECRETARY’S REPORT**

- 1. Approval of the Minutes of the June 15th Regular Public Meeting.**

**III. TREASURER’S REPORT AND MONTHLY DISBURSEMENTS**

- 1. Approval of Treasurer’s Report for July, 2011**
- 2. Approval of July disbursements including additions**

**IV. COMMENTS FROM AUDIENCE**

**The Board will receive public comments concerning items on the agenda, as well as communications, petitions, reports from citizens or representatives of other agencies. Such comments should not include discussion of personnel matters, which should be brought directly to the attention of the administration.**

**V. PRIOR BUSINESS**

- 1. Sheriff Department Proposal**
- 2. Other**

**VI. NEW BUSINESS**

- 1. Election of Officers**
- 2. Establish Board Tour Date**
- 3. Elevator Consultant**
- 4. Sand Creek Trail Run**
- 5. Beltway de minimus process**
- 6. IL Association of Conservation Districts Annual Meeting**
- 7. Asphalt Contract**
- 8. Departmental Reports**
- 9. Correspondence-Jay Dunn**
- 10. Other**

**VII. COMMENTS FROM TRUSTEES**

**VIII. EXECUTIVE SESSION- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; the purchase or lease of real property for use of the public body.**

**IX. ADJOURNMENT**

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES  
OF THE MACON COUNTY CONSERVATION DISTRICT

July 20, 2011

PURSUANT to written notice given all members of the Board, the above meeting was called to order by 1<sup>st</sup> Vice-President Washburn, at 7:00 p.m., with the Pledge of Allegiance.

Board Members Present: Trustee Washburn, Trustee Leonard, Trustee Stahl. Absent: Trustee Elliott; Trustee Horn.

Trustee Leonard MOVED to approve the Minutes of the June 15<sup>th</sup> Regular Public Meeting, as presented. Trustee Stahl SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

Trustee Leonard MOVED to approve the Treasurer's Report and Monthly Disbursements for July, 2011, in the amount of \$147,838.38 for the General Corporate Fund; \$63,739 for the Liability Insurance Fund, \$3,860 for the Annual Audit Fund and one addition to Cox Land Surveying in the amount of \$837.50. Trustee Stahl SECONDED the Motion. Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Washburn, "AYE"; Trustee Leonard, "AYE". Motion carried.

Trustee Washburn called for comments from the audience. There were none.

PRIOR BUSINESS:

1. Sheriff Department Proposal  
Director Merner stated that she and Paul Marien have met with the Sheriff's Department regarding their recent proposal. No new developments to report at this time.

NEW BUSINESS:

1. Election of Officers  
The Board of Trustees was given the following tentative slate of officers for the year beginning July 1, 2011 through June 30, 2012.

President: Rodney B. Washburn

1<sup>st</sup> Vice-President: Anne Elliott

Secretary: David Horn

Treasurer: Ed Leonard

2<sup>nd</sup> Vice-President: Mark Stahl

Trustee Leonard MOVED to approve the slate of officers for the year, as presented. Trustee Stahl SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

The 2<sup>nd</sup> Vice-President is the liason to the Macon County Conservation Foundation. Trustee Stahl agreed to serve in this capacity.

Trustee Washburn agreed to serve as the Board Representative to the Illinois Association of Conservation Districts.

Trustee Stahl MOVED to approve the appointments as stated above. Trustee Leonard SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

The 1<sup>st</sup> Vice-President, Anne Elliott; and Treasurer, Ed Leonard, agreed to serve as members of the Trustee Nominating Committee. Trustee Stahl MOVED to approve the appointments as stated above. Trustee Leonard SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

2. Establish Board Tour Date  
Trustees concurred that August 23<sup>rd</sup> or 25<sup>th</sup> would work for all of them. Director Merner stated she would talk with Trustee Elliott and Trustee Horn to see which day would be best for her. She will contact Board members with a final date.
3. Elevator Consultant  
Director Merner stated that she and Paul Marien have met with Dick Gregory, who is a well known elevator authority in Illinois, to review our situation and the problems we are having getting a variance to operate the elevator. Mr. Gregory will write a report of his findings and recommendations. The report will give us the information we need to go back to the review board to seek a variance and attempt to register the elevator and get a permit to operate from the fire marshal's office.
4. Sand Creek Trail Run  
The Decatur Running Club has expressed interest in holding a trail run at the Sand Creek Conservation Area, as they did last year. They have selected October 15<sup>th</sup> as their event date. Staff recommendation is to let them hold the event. The site will be closed to equestrians and the general public during the run. The Board concurred with staff's recommendation.
5. Beltway de minimus process  
Director Merner and President Washburn explained the de minimus process to the Trustees. The County has purchased a parcel of land to replace the pieces they need for the beltway project along Elwin Road. The Board was given a map of the area and shown where the parcel is located. Director Merner recommended accepting the exchange of land with the County. Trustee Leonard MOVED to approve the land exchange as presented. Trustee Stahl SECONDED the Motion. Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Washburn, "AYE"; Trustee Leonard, "AYE". Motion carried.
6. Illinois Association of Conservation Districts (IACD) Annual Meeting  
Trustees are invited to attend the annual meeting of the IACD. The meeting will be held on August 26<sup>th</sup> & 27<sup>th</sup> in Boone County.

7. Asphalt Contract  
Director Merner explained that Dunn Company wanted to rescind the bid award for one of the paving contracts. Dunn Company assumed that one contract would be awarded for all three projects. They are willing to pay the difference between their bid and the next lowest bid (\$414.00) and the Board could award the contract to another bidder and the District would not be harmed by their request. Staff recommendation is to rescind the contract with Dunn Company in the amount of \$2,450.00 for the patching of Banton Lane and award the contract to Allied Asphalt in the amount of \$2,864.00. Trustee Leonard MOVED to approve staff recommendation as stated above. Trustee Stahl SECONDED the Motion. Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Washburn, "AYE"; Trustee Leonard, "AYE". Motion carried.
8. Departmental Reports  
The Board received written and oral department reports from Jeff Tish, Program Services; Paul Marien, Operations; and Kathy Merner, Administrative.
9. Correspondence – Jay Dunn  
Director Merner enclosed two letters in Board packets from County Board Chairman, Jay Dunn regarding projections of the equalized assessed value for the County.
10. Other  
Kathy reported on the progress of the restoration project funded by the Macon County Conservation Foundation.

Trustee Leonard MOVED that the Board go into Executive Session at 8:15 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; and the purchase or lease of real property for the use of the public body. Trustee Stahl SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

Trustee Leonard MOVED that the Board resume the Regular Public Meeting at 8:54 p.m. Trustee Stahl SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

Trustee Stahl MOVED to approve the Minutes of the Executive Session of July 20, 2011. Trustee Leonard SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

Trustee Leonard MOVED to adjourn the Regular Public Meeting at 8:57 p.m. Trustee Stahl SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

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PRESIDENT

ATTEST:

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SECRETARY

