

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES
OF THE MACON COUNTY CONSERVATION DISTRICT

January 18, 2012

PURSUANT to written notice given all members of the Board, the above meeting was called to order by President Washburn, at 7:00 p.m., with the Pledge of Allegiance.

Board members present: President Washburn, 1st Vice-President Elliott, Secretary Horn, and Treasurer Leonard.

Board members absent: 2nd Vice President Stahl

Trustee Horn MOVED to approve the Minutes of the December 21, 2011, Regular Public Meeting as presented. Trustee Leonard SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

Before voting on treasurer's report and monthly disbursements, there was discussion concerning the utilities. Trustee Elliott inquired about a utilities comparison with the new efficiency furnaces in place. Paul Marien is working on a report by Green Team. The supplies expense was questioned and explanation provided that this included the birthday events held at the Center as part of their programs. The traveling expense was also questioned but explained by Jeff Tish that this expense included the year's expense for Lee Slider for the Ground Squirrel Baseball Team.

Trustee Leonard MOVED to approve the Treasurers Report and Monthly Disbursements in the amount of \$60,239.51, and additions to disbursements in the amount of \$3,767.94. Trustee Elliott SECONDED the Motion. All members of the Board present voted, "AYE". Roll call vote was as follows: Trustee Elliott, "AYE"; Trustee Horn, "AYE"; Trustee Leonard, "AYE" Trustee Washburn. Motion carried.

COMMENTS FROM THE AUDIENCE: There were none.

PRIOR BUSINESS:

1. Sheriff Department Proposal: Director Merner announced that the Sheriff's Department had found another site although the location was unknown at this time. The sheriff's department will continue to utilize Grove Branch for the time being.
2. Other: There was no other prior business discussed.

NEW BUSINESS:

1. Events Policy: New event policy was presented to the board for review. Director Merner asked for revisions and suggestions be made and brought back to next Board Meeting. Trustee Horn raised the question of the need for a special events checklist for special events and whether or not a brochure would be needed detailing each location. Director Merner explained that there is a cost associated with each phone inquiry received and thus the reason for the event's policy to cut down time spent on the front end. Director Merner emphasized that currently the website does display details and pictures of the various locations. It was also suggested that a separate form be created for "wedding" events. Trustee Horn also questioned the staff's time in going above and beyond the District's mission in planning these weddings. Jeff Tish and Paul Marien assured the board that staff's time would be taken into consideration in planning these events. Discussion also took place after Trustee Horn inquired about the noise policy. After much discussion, Trustee Elliott suggested that it would be simpler to have a uniform rule for all sites.
2. Quarterly Report Program Services Department: Jeff Tish provided written report and summarized the report to the board members.
3. Engineering – Bicycle Trail Bridge: Director Merner discussed the current erosion happening on the north side of the Sangamon River Bridge and that action needs to be taken. Staff will be requesting RFQs from engineering firms. Paul Marien stated that he has already spoken to some engineers and this project will be an expensive one but needs to be done when the water level is low. Staff will try to coordinate with the city for cooperation in maintaining the appropriate water level. Paul assured Trustee Elliott and the board that the Stevens Creek bridges were in good shape. Trustee Horn raised the question as to whether or not there was any funding available to assist with this project. Staff will continue to investigate for grant opportunities.
4. Open Meetings Act Training: Director Merner reminded the board that all members need to complete the training. To date, two members have completed the training.

5. Departmental Reports: The Board heard reports from Director Merner, Administration Department; Jeff Tish, Program Services Department; Paul Marien, Operations Department.

COMMENTS FROM TRUSTEES: There were none.

EXECUTIVE SESSION:

A motion was made by Trustee Leonard and seconded by Trustee Elliott to hold an executive session to discuss litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

All members of the Board present voted, "AYE". Motion carried. Time: 8:01 p.m.

The executive session was adjourned and the board returned to open session at 8:10 p.m.

APPROVE THE MINUTES OF THE EXECUTIVE SESSION:

A motion was made by Trustee Leonard and seconded by Trustee Horn to approve the minutes of the January 17, 2012 executive session. All members of the Board present voted, "AYE". Motion carried.

ADJOURNMENT:

There being no further business, Trustee Horn MOVED to adjourn the Regular Public Meeting at 8:12 p.m. Trustee Leonard SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

PRESIDENT

ATTEST:

SECRETARY