

**MACON COUNTY CONSERVATION DISTRICT**  
**BOARD OF TRUSTEES -- REGULAR PUBLIC MEETING AGENDA**

February 16, 2011 7:00 p.m.

**ROCK SPRINGS NATURE CENTER – DECATUR, ILLINOIS**

**I. CALL TO ORDER REGULAR MEETING**

**II. SECRETARY’S REPORT**

1. Approval of the Minutes of the January 19th Regular Public Meeting.

**III. TREASURER’S REPORT AND MONTHLY DISBURSEMENTS**

1. Approval of Treasurer’s Report for February, 2011
2. Approval of February disbursements including additions

**IV. COMMENTS FROM AUDIENCE**

The Board will receive public comments concerning items on the agenda, as well as communications, petitions, reports from citizens or representatives of other agencies. Such comments should not include discussion of personnel matters, which should be brought directly to the attention of the administration.

**V. PRIOR BUSINESS**

1. Other

**VI. NEW BUSINESS**

1. Set Budget Study Session
2. Payout #6 Rock Springs Maintenance Facility
3. Freedom of Information Act Policy
4. Bid Award-Friends Creek Campground Roads
5. Water Conditioning System-Rock Springs Maintenance Facility
6. Macon county Conservation Foundation
7. Other

**VIII. COMMENTS FROM TRUSTEES**

**IX. EXECUTIVE SESSION**

The purchase or lease of real property for the use of the public body.

**X. ADJOURNMENT**

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES  
OF THE MACON COUNTY CONSERVATION DISTRICT

February 16, 2011

PURSUANT to written notice given all members of the Board, the above meeting was called to order by 1<sup>st</sup> Vice-President Washburn, at 7:00 p.m., with the Pledge of Allegiance.

Board Members present: 1<sup>st</sup> Vice-President Washburn; Secretary Elliott, Treasurer Horn and 2<sup>nd</sup> Vice-President Leonard.

Trustee Leonard MOVED to approve the Minutes of the January 19<sup>th</sup> meeting as presented. Trustee Elliott SECONDED the Motion. 1<sup>st</sup> Vice-President Washburn asked for corrections or questions. Trustee Horn asked for the following corrections:

Number 1 under the title New Business – first sentence change David Hill to David White.

Number 3 under the title New Business – omit the following sentence. “Trustee Horn suggested the Board form a Nominating Committee to set up criteria. The Nominating Committee’s final draft would then be brought before the full Board for approval.

Under the title Comments from Trustees, First paragraph. Trustee Horn suggested the second sentence be changed to read “He stated that he would like to see the District do something large scale that we can demonstrate to the community.

All members of the Board voted “AYE” to approve the Minutes with the above corrections.

Trustee Horn MOVED to approve the February monthly disbursements plus additions to the General Corporate Fund in the amount of \$19,470.47; and addition to the Workers Compensation Fund in the amount of \$5,627.00. Trustee Leonard SECONDED the Motion. Roll call vote was as follows: Trustee Elliott, “AYE”; Trustee Washburn, “AYE”; Trustee Horn, “AYE”; Trustee Leonard, “AYE”. Motion carried.

COMMENTS FROM THE AUDIENCE:

Dean Padgett, 3245 Susan Drive, Decatur, Illinois, was present and gave his opinion and suggestions regarding the Friends Creek Campground.

PRIOR BUSINESS:

There was no prior business to discuss.

NEW BUSINESS:

1. Set Budget Study Session  
The Board of Trustees agreed to hold the Budget Study Session on Wednesday,

March 16, at 4:00 p.m. The Study Session will be followed by the Regular Public Meeting which begins at 7:00 p.m.

2. **Payout #6 Rock Springs Maintenance Facility**  
The staff recommended Board approval for a payout of \$82,011.33 to Associated Construction for work progress on the Rock Springs Maintenance Facility. The payment will be made when all required documentation has been received. Trustee Elliott **MOVED** to approve the payout as stated above. Trustee Leonard **SECONDED** the Motion. Roll call was as follows: Trustee Elliott, “AYE”; Trustee Washburn, “AYE”; Trustee Horn, “AYE”; Trustee Leonard, “AYE”. Motion carried.
3. **Freedom of Information Act Policy (FOIA)**  
The Board received a proposed FOIA policy, request form and book of procedures incorporating the changes made to the Act. Staff recommendation is to adopt the new policy. Trustee Leonard **MOVED** to adopt the policy as presented. Trustee Elliott **SECONDED** the Motion. All members of the Board present voted, “AYE”. Motion carried.
4. **Bid Award Friends Creek Campground Roads**  
Staff recommendation was to accept the low bid from B and W Paving in the amount of \$24,928.20 for seal coating campground roadways and camping pads. Trustee Leonard **MOVED** to accept the bid from B and W Paving, as stated above. Trustee Elliott **SECONDED** the Motion. Roll call vote was as follows: Trustee Elliott, “AYE”; Trustee Washburn, “AYE”; Trustee Horn, “AYE”; Trustee Leonard, “AYE”. Motion carried.
5. **Water Conditioning System – Rock Springs Maintenance Facility**  
Director Merner explained that the new maintenance building is designed to have a water conditioning system installed. The District staff got prices from two companies. The District has contracted with Dossett Plumbing, in the amount of \$4,940.00.
6. **Macon County Conservation Foundation**  
Director Merner reported that the Macon County Conservation Foundation funded the following projects: exotic species removal and transitional habitat restoration at Rock Springs on 5.3 acres; the purchase of a seed spreader and the installation of wildlife food plots in the upland game hunting area at Friends Creek; planting of forbs at a 20 acre prairie at Sand Creek and funding a part-time natural resources technician to assist Rich in the restoration work.
7. **Legislative Breakfast**  
Director Merner stated that the Legislative Breakfast is planned to be held at the Rock Springs Nature Center again this year. It will be at 7:30 a.m. in March. A date for the breakfast will be forthcoming.

COMMENTS FROM TRUSTEES:

Trustee Horn commented that the District should continue to market the Friends Creek Campground. He also stated that the District needs to have a comprehensive audit of its' energy use, and congratulated the Macon County Conservation Foundation for its support of District projects.

There being no further business, Trustee Leonard MOVED to adjourn the Regular Public Meeting at 7:25 p.m. Trustee Elliott SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

---

PRESIDENT

ATTEST:

---

SECRETARY