

MACON COUNTY CONSERVATION DISTRICT
BOARD OF TRUSTEES -- REGULAR PUBLIC MEETING AGENDA

August 24, 2011 7:00 p.m.

ROCK SPRINGS NATURE CENTER – DECATUR, ILLINOIS

I. CALL TO ORDER REGULAR MEETING

II. SECRETARY’S REPORT

1. Approval of the Minutes of the July 20th Regular Public Meeting.

III. TREASURER’S REPORT AND MONTHLY DISBURSEMENTS

1. Approval of Treasurer’s Report for August, 2011
2. Approval of August disbursements including additions

IV. COMMENTS FROM AUDIENCE

The Board will receive public comments concerning items on the agenda, as well as communications, petitions, reports from citizens or representatives of other agencies. Such comments should not include discussion of personnel matters, which should be brought directly to the attention of the administration.

V. PRIOR BUSINESS

1. Sheriff Department Proposal
2. Other

VI. NEW BUSINESS

1. Bid Award Natural Resources Project
2. Change Order-Rock Springs Maintenance Building
3. Deck Rehab-Rock Springs Nature Center
4. Proposal for Assessment of Sites and Facilities for ADA Compliance
5. Annual Treasurer’s Report
6. Correspondence: John Massey
7. Pay Request: Rock Springs Maintenance Building
8. Request to hold fundraising event-Illinois Wings
9. Departmental Reports
10. Approval to Purchase Property
11. Other

VII. COMMENTS FROM TRUSTEES

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MINUTES OF THE REGULAR PUBLIC MEETING OF THE BOARD OF TRUSTEES
OF THE MACON COUNTY CONSERVATION DISTRICT

August 24, 2011

PURSUANT to written notice given all members of the Board, the above meeting was called to order by President Washburn, at 7:00 pm., with the Pledge of Allegiance.

Board members present: President Washburn, 1st Vice-President Elliott, Secretary Horn, Treasurer Leonard and 2nd Vice-President Stahl.

Trustee Leonard MOVED to approve the Minutes of the July 20th Regular Public Meeting, as presented. Trustee Elliott SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

Trustee Elliott MOVED to approve the Treasurer's Report and Monthly Disbursements in the amount of \$159,516.47; plus additions in the amount of \$5,666.79. Trustee Leonard SECONDED the Motion. Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Washburn, "AYE"; Trustee Horn, "AYE"; Trustee Leonard, "AYE". Motion carried.

COMMENTS FROM THE AUDIENCE:

John Massey, 1020 Brozio Lane, Decatur, Illinois, was present and discussed the need for a fence to separate his property from that of the Macon County Conservation District. The fence is a part of the land acquisition agreement the District made with the Masseys at the time of sale. This clause states that the District will construct a fence separating the property conveyed to the District from the property retained by the Masseys. Current staff was not aware of this clause, but stated that when it was brought to their attention, they agreed to repair the fence. Director Merner stated that she would check on how far the fence line should run according to the legal documents. It was stated that it is unlikely the District can install barbed wire. She stated that she will be in touch with the Masseys concerning these issues. The District staff will maintain the fence and make repairs or replacements as needed.

PRIOR BUSINESS:

1. Sheriff Department Proposal
Director Merner reported that she does not have any recent information from them. However, Operations Manager Paul Marien met on site with the parties involved to discuss what needed to be done to correct drainage issues. Paul stated that he sent a copy of the Grove Branch Master Plan to the Sheriff, but has not heard any reply at this time.

NEW BUSINESS:

1. Bid Award for Natural Resources Project
This project is to remove invasive shrubs and trees in a portion of the Rock Springs Conservation Area west of the Pine Forest. Three bids were received for this project

which is funded by the Macon County Conservation Foundation. Staff recommendation is to award the bid to Ken Hoene Timber Services, Inc. in the amount of \$3,480.00. Trustee Leonard MOVED to approve staff recommendation as stated above. Trustee Horn SECONDED the Motion. Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Washburn, "AYE"; Trustee Horn, "AYE; Trustee Leonard, "AYE". Motion carried.

2. Change Order – Rock Springs Maintenance Building
Staff stated that the net amount of the change order is a deduct to the contract of \$1,483.15. Trustee Stahl MOVED to accept the change order as presented. Trustee Horn SECONDED the Motion. Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Washburn, "AYE"; Trustee Horn, "AYE; Trustee Leonard, "AYE". Motion carried.
3. Deck Rehab – Rock Springs Nature Center
Massie and Massie has completed the design for the deck rehab at Rock Springs Nature Center. Trustees received a copy of the design. This design will allow for a place to orient groups of children before they enter the nature center while solving other drainage issues as well as replacing a deck that is deteriorating. Trustee Horn MOVED to go forward with this design as recommended by staff. Trustee Leonard SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.
4. Proposal for Assessment of Sites and Facilities for ADA Compliance
Trustees received a proposal from Recreation Accessibility Consultants to perform an audit that is now required by the Americans with Disabilities Act. The act requires that all District sites and facilities be evaluated for the accessibility of the opportunities, programs and services that we provide. The evaluation must be completed by March 15, 2012. Staff recommendation is to accept the proposal as stated above in the amount of \$26,447, plus alternates 1, 3, and 4 which are explained in the proposal for an additional amount of \$3,080. Trustee Leonard MOVED to accept the proposal as presented for a total amount of \$29,527.00. Trustee Elliott SECONDED the Motion. Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Washburn, "AYE"; Trustee Horn, "AYE; Trustee Leonard, "AYE". Motion carried.
5. Annual Treasurer's Report
Trustee Leonard MOVED to approve the Treasurer's Report for fiscal year April 1, 2010, through March 31, 2011, as presented. Trustee Stahl SECONDED the Motion. Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Washburn, "AYE"; Trustee Horn, "AYE; Trustee Leonard, "AYE". Motion carried.
6. Correspondence: John Massey
This item was covered earlier in the meeting under Comments from Audience.
7. Pay Request: Rock Springs Maintenance Building
Staff asked for Board authorization to pay Associated Constructors Pay Request #8 in the

amount of \$7,515.18 and Pay Request #9 in the amount of \$40,202.44 for a total payout of \$47,717.62. Trustee Elliott MOVED to approve the requests as stated above. Trustee Leonard SECONDED the Motion. Roll call vote was as follows: Trustee Stahl, "AYE"; Trustee Elliott, "AYE"; Trustee Washburn, "AYE"; Trustee Horn, "AYE; Trustee Leonard, "AYE". Motion carried.

8. Request to Hold Fundraising Event
Director Merner reported that she had received a call from Barbara Brilley with Illinois Wings to hold a fundraising event at Rock Springs Conservation Area to raise money to provide financial aid to breast cancer patients. There were a number of issues pertaining to the event that had not been considered by Illinois Wings staff in producing the event. The Board concurred that Director Merner refuse the use of Rock Springs for this event at this time.
9. Departmental Reports
Director Merner, Paul Marien and Jeff Tish gave oral reports about what is going on in each of their departments.

COMMENTS FROM TRUSTEES:

President Washburn called for comments from Trustees. There were none.

There being no further business, Trustee Leonard MOVED to adjourn the meeting at 8:45 p.m. Trustee Stahl SECONDED the Motion. All members of the Board present voted, "AYE". Motion carried.

PRESIDENT

ATTEST:

SECRETARY